

Stinson, Judy

Subject: FW: MoSWIMS Unlocked

From: Bax, Lori

Sent: Tuesday, May 28, 2019 1:42 PM

To: DNR.Soil and Water Conservation Districts staff <dnr.soilandwaterconservationdistrictsstaff@dnr.mo.gov>

Cc: DNR.SWC Staff <dnr.swcstaff@dnr.mo.gov>

Subject: MoSWIMS Unlocked

MoSWIMS is now unlocked and ready for use. Thanks!

Soil & Water Conservation Program

We'd like your feedback on the service you received from the Missouri Department of Natural Resources. Please consider taking a few minutes to complete the department's Customer Satisfaction Survey at <https://www.surveymonkey.com/r/MoDNRsurvey>. Thank you.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is essential for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the specific procedures and protocols that must be followed when conducting financial transactions. This includes details on how to properly document each transaction, the roles and responsibilities of the individuals involved, and the frequency of reporting and reconciliation.

3. The third part of the document provides a detailed overview of the internal control system. It describes the various checks and balances in place to prevent errors and fraud, and explains how these controls are integrated into the organization's overall risk management framework.

4. The final part of the document concludes with a summary of the key points discussed and a call to action for all employees to adhere strictly to the established policies and procedures. It also provides contact information for the internal audit department for any questions or concerns.

